



September 2008

Dear Collegiate Professional:

The Washington DC Chapter of the Women's Transportation Seminar (WTS) asks your assistance in publicizing our annual undergraduate and graduate scholarship competition. We hope you will make the enclosed information available to your top students with an interest in transportation-related careers.

WTS is an international organization of transportation professionals who are committed to career and industry excellence. While WTS has both male and female members, one of its primary goals is to promote professional development opportunities for women in transportation-related careers. Through more than 30 chapters in the U.S., Canada, and England and with a membership of over 4,000 individuals, WTS provides seminars, newsletters, scholarships, conferences, and networking opportunities for working professionals.

To encourage women pursuing careers in transportation-related fields in the Washington, D.C. region, our Chapter offers graduate and undergraduate scholarships. We anticipate awarding, at a minimum, one graduate scholarship and one undergraduate scholarship to outstanding students during the 2008 – 09 school year. The scholarship winners could each receive \$1,500.

Our award recipients for these two scholarships will then be nominated for WTS International recognition--the Helene M. Overly Memorial Scholarship (graduate level - \$6,000) and the Sharon D. Banks Memorial Scholarship (undergraduate level - \$3,000). Additionally, the WTS DC Chapter will accept applications and forward one applicant to be considered for the National Louise Moritz Molitoris Leadership Fund for Undergraduates (\$3,000) and for the newly created President's Legacy Scholarship for graduate students.

Applicants wishing to be considered by the Washington DC Chapter must:

1. Be women;
2. Be enrolled in a college or university where they are pursuing a degree in transportation or in a transportation-related field;
3. Have a grade point average of 3.0 or higher;
4. Plan to pursue a career in transportation or a transportation-related field; and
5. Maintain a permanent residence or attend school in the Washington, DC metropolitan area or greater Virginia.

The WTS Washington DC Chapter will consider each scholarship candidate who meets all of the above criteria and whose complete application package is **received by November 5, 2008**. Note that we cannot accept applications by fax or email.

Applications should be mailed to:

Erin Morrow  
WTS-DC Scholarship Chair  
c/o Metropolitan Washington Council of Governments  
777 North Capitol St, NE  
Suite 300  
Washington, DC 20002

A completed application will consist of the following four items:

1. A WTS Washington DC Chapter Scholarship Application form, completed in black ink or typewritten and signed by the applicant (applicant may choose to include a résumé as well);
2. A current official transcript (this will also serve as proof of enrollment) and transcripts from any other institutions attended as the applicant has pursued the current degree sought;
3. One reference written specifically with regard to this application from an academic adviser, instructor, or workplace superior; and
4. A personal statement not to exceed 500 words or two pages describing the applicant's professional and/or school activities and affiliations as well as her commitment to the transportation field. For graduate students also wishing to be considered for the President's Legacy leadership scholarship, an additional 250 words may be written by the applicant specifically addressing her leadership skills and active commitment to community service.

Applicants will be evaluated based on their specific transportation involvement and goals, job skills, and academic record. Minority candidates are encouraged to apply. Financial need is not a primary criterion for selection. The WTS DC Chapter Board will select the recipient(s), notify all applicants of their decision by mid-December, and nominate the Chapter's winners for WTS International award consideration.

WTS appreciates your assistance in its effort to provide tangible support to women who are pursuing careers in transportation. Please encourage all eligible students to apply, and do not hesitate to photocopy and distribute this letter and the enclosed application form. If you have any questions, please contact me at [wtsdc\\_scholarship@yahoo.com](mailto:wtsdc_scholarship@yahoo.com). Thank you and I look forward to receiving applications from your most qualified students.

Sincerely,

Erin M. Morrow  
WTS - DC Chapter Scholarship Chair





*Advancing Women in Transportation*

Professional or School Affiliations (List any school, professional or community activities you have participated in. Include offices held and awards received; include this and additional information on resume, if necessary.)

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**III. Employment History.** Provide brief description on any full-time, part-time, co-op and summer employment in your resume and attach it with the application.

**IV.** Attached is a **letter of recommendation** from \_\_\_\_\_ (*print name of professor or job supervisor*).

**IV. Personal Statement:** A statement about your career goals after graduation and why you think that you should receive the scholarship award. Statement should not exceed 500 words for undergraduate, or 750 words for graduate applicants. Please attach to application form. *For graduate students*, you may also explain in 250 words or less why you would feel you should be considered for a leadership scholarship (which the chapter may forward on to WTS-International).

**VI. Proof of Enrollment:** Attach a copy of your tuition receipt or current registration card.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** Please type or print in black ink on this form and provide all information requested neatly on separate sheet/sheets (resumé, transcript(s), etc.) Be sure your name and school appear clearly on each item submitted as part of your application.